

Mason County
Recording Fees
Effective July 1st, 2023

****Please enclose a self-addressed stamped envelope for the return of your documents****

Our accepted methods of payment for recording are cash and or check only.

DISCLAIMER: No legal advice, opinion, lien information or legal descriptions will be given by the Recorder of Deeds staff either in person or by phone.

STANDARD DOCUMENT 55 ILCS 5/3-5018.2 (c) (1) – \$88.00 (No Page Count)

Documents MUST include:

Name and address of preparer, Return to, Tax Bill to (if applicable)

Full legal description, Tax ID (PIN) number and common address (if any)

Only original documents are accepted for recording with up to 5 parcels.

Recordings must be on 8.5 x 11 size paper with a 2 x 3-inch opening in the upper front right corner of the first page for recording information. A page may not have anything affixed to it with tape, glue, labels, etc.

The fee above applies to the following document types:

Deeds, Leases, Mortgages, Easements, Division of tax parcel, Assignment, Agreement, Monument Record, Release, Extension Agreement, Liens, Lis Pendens UCC/Financing Statement (Real Estate), Covenants & Restrictions to Subdivisions, Contracts, etc.

NON-STANDARD DOCUMENTS 55 ILCS 5/3-5018.2 (c) (6) – \$97.00 (No Page Count)

Any document failing to meet the requirements listed under STANDARD DOCUMENT, including documents with more than 5 parcel numbers/legal descriptions.

PLAT OF SURVEY 55 ILCS 5/3-5018.2 (d) - \$123

Up to 11" x 17"

3" x 5" blank space in upper right corner or cover sheet

UCC's and MISCELLANEOUS DOCUMENTS - \$65.00

(Amendment, Assignment, Financing Statement, Partial Release, and Termination)

No legal description

RHSP EXEMPT - \$69

Recordings with no legal description

(Certs of Incorporation, Amended Articles, Memos of Judgement, etc.)

FEDERAL LIENS and RELEASES - \$8 one name, \$9 two names

STATE LIENS and RELEASES - \$11 one name, \$12 two names

DD214, NON-FOR-PROFIT CORPORATION – No Charge