

**JOINT SIMPLIFIED  
DISSOLUTION OF  
MARRIAGE/CIVIL UNION**

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**INFORMATION  
AND  
INSTRUCTIONS**

PROVIDED BY THE MASON COUNTY CIRCUIT CLERK

This brochure is being provided to you along with the necessary forms for filing a joint simplified petition for dissolution of marriage/civil union. This type of dissolution procedure is not available to everyone - there are limitations on, among other items, the length of the marriage/civil union, the amount of property owned and income of the parties. You should read this brochure carefully to see if this procedure is available to you. This brochure also includes general information on dissolutions of marriage/civil unions and instructions for completing the forms.

### **General Information Concerning Dissolutions of Marriage/Civil Unions**

A dissolution of marriage/civil union (commonly referred to as a divorce) is a serious legal step which should not be taken without considerable thought. If you are considering such a proceeding, you should note the following:

- It is in the best interests of each of the parties to consult attorneys regarding the dissolution of their marriage/civil union. The services of attorneys may be obtained.
- You should not rely exclusively on this brochure. This brochure is intended only as a guide for self-representation.
- Marriage/civil union counseling services are available to you in your community. Your Circuit Clerk can provide you with a list of the services available.
- If you use this joint simplified proceeding you will lose any right you may have to maintenance (commonly known as alimony). Once you lose the right to maintenance in a legal proceeding, you can never again obtain maintenance from your former spouse.
- A judgment of dissolution of marriage/civil union (divorce) permanently settles all financial rights arising

out of your marriage/civil union, including the right to property held in the name of your spouse and the right to support from your spouse. A judgment entered in a dissolution proceeding is final. You will have no right to appeal. Such a judgment may only be set aside on grounds of fraud, duress, accident, mistake, or other grounds at law or in equity.

- You and your spouse remain married and cannot remarry until a judgment dissolving your marriage/civil union is signed by the Judge.

## **Who May Use the Joint Simplified Dissolution of marriage/civil union procedure?**

- To use the Joint Simplified Dissolution of Marriage/civil union procedure, the following must apply to you and your spouse.
- Irreconcilable differences have caused the irretrievable breakdown of your marriage/civil union. All efforts at reconciliation of the differences have failed and future attempts at reconciliation would not be in the best interest of you and your spouse.
- You and your spouse must have lived separate and apart for at least six months and you must be willing to waive the requirement for a two year separation before obtaining a dissolution on the grounds of irreconcilable differences.
- You must have been married less than eight (8) years and either you or your spouse (or both) must have lived in the State of Illinois for at least ninety (90) days immediately prior to filing for the dissolution.
- No children were born to or adopted by you and your spouse during your relationship and the wife is not now pregnant.
- Your joint, annual, gross income from all sources must be less than \$35,000.00. The total value of marital property you and your spouse own, less any encumbrances (amount owed on the property, such as the amount owed on a car loan), must be less than \$10,000.00. Neither you nor your spouse may own any real estate.
- You and your spouse each must be willing to permanently give up any right to maintenance (alimony).

- You and your spouse must have disclosed to each other all assets each of you have, and disclosed all tax returns filed during your marriage/civil union.
- You and your spouse must sign a written agreement dividing between yourselves all marital assets worth more the \$100.00 and dividing responsibility for all debts and liabilities. You must divide the property and sign and exchange all documents (such as automobile titles, etc.) necessary to carry out the agreement before any court hearing.
- You and your spouse must waive any right you may have to a bifurcated hearing on your dissolution petition (a hearing held in two parts, one to decide the issues related to granting the dissolution and another to decide any property or other issues).
  - **Instructions for Completing the Forms**
- There are four forms which must be completed for obtaining a joint simplified dissolution of marriage/civil union. All of these forms have been drafted to be self-explanatory and as easy to complete as possible.
- Forms: Joint Affidavit Regarding Separation of the Parties, Division of Property and Waiver of Bifurcated Hearing
  - Joint Petition for Simplified Dissolution of Marriage/civil union
  - Judgment for Dissolution of Marriage/civil union
  - Agreement as to Assets and Debts

With all four forms, you should either type the necessary information or neatly print the information in ink. Fill out all forms completely. Your Circuit Clerk will insert the number (“No.”) on the Affidavit, Petition and Judgment. Even though

this is a “Joint” petition, one of the parties must be designated as a “Plaintiff” and the other must be designated as a “Defendant”. Traditionally, the party seeking the dissolution is the plaintiff.

The “Joint Petition for Simplified Dissolution of Marriage/civil union” and the “Joint Affidavit Regarding Separation of the Parties. Division of Property and Waiver of Bifurcated Hearing” must be signed in front of a Notary Public. You should file a copy of your written agreement dividing marital assets, debts and liabilities at the time you file the Petition.

The “Judgment of Dissolution of Marriage/Civil Union” need not be signed in front of a Notary, but should be completed and signed by both parties (below the words “Approved as to Form and Content”) before your hearing. The Judge will complete the “Entered” line and sign the Judgment if the dissolution is granted.

If the wife wishes to return to her maiden or former name, you should complete paragraphs 11 and C of the PETITION and paragraphs 11 and D of the JUDGMENT.

In addition to these three forms, the Circuit Clerk will give you a Certificate of Dissolution of Marriage/Civil Union which you must complete.

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Other than providing this brochure and these forms, Circuit Clerks are prohibited by law from giving any legal advice.